

## **Guidelines for Korea TESOL's SIGs (Special Interest Groups)**



Korea TESOL may have Special Interest Groups (SIGs).

SIGs may be created if their main interest is related in some manner to the teaching of English. They should represent KOTESOL in a positive light.

SIGs may be created with the approval of the KOTESOL National Council, and they may be dissolved by action of the National Council.

### **■ General Guidelines**

1. SIGs shall be represented at the National Council by the National Second Vice-President, the overseer of the SIGs and coordinator of pan-SIG activities.
2. Reports shall be submitted by SIGs to the Second Vice-President or to the National Council upon request of either.
3. Requests for funds from the National Council, within the limits of the National budget, may be made by SIGs through the Second Vice-President.
4. Members of a KOTESOL SIG shall, in general, be current members of KOTESOL.

### **■ Application for National Council Approval of Newly Proposed SIG**

1. Statement of purpose of the proposed SIG (including how it relates to KOTESOL and to ELT).
2. List of proposed activities, undertakings, etc. of the proposed SIG during its first year.
3. List of approximately 20 current KOTESOL members strongly interested in becoming active in the proposed SIG.
4. Contact information (Email address and/or phone number) of the signees in No. 3.
5. Information on the founder(s) of the proposed SIG.
6. Information on who the planned first facilitator(s) of the proposed SIG are and how this determination was made.

### **■ Guidelines for Selection of SIG Facilitators (Leaders)**

1. A selection process for SIG facilitators (or leaders by any other terminology) shall be conducted annually.
2. This selection process shall take place during the 30-day period following the KOTESOL ABM (or possibly at some other time if so designated in a SIG's bylaws).
3. The type of selection process for a SIG's facilitator(s) and term limitations shall be determined by the SIG membership.

4. Facilitators of a SIG and anyone who wishes to propose a new SIG must be current members of KOTESOL.

## ■ Guidelines for Dissolution of a SIG

1. If a SIG is inactive for a period of 12 months, and if during that time the SIG members and/or the Second Vice-President has been unable to identify a new SIG leader, the National Council may decide to dissolve said SIG.
2. A SIG may be dissolved by the National Council if it is not representing KOTESOL in a favorable or desirable manner.

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