

English language assessment organization in Seoul seeks qualified, dedicated researcher

Position title: Researcher

Organization: International TOSEL Committee (<http://www.tosel.org/>)

Weekly work hours: 10+ (part-time, ongoing position). Work hours are flexible by arrangement with TOSEL administrators

Primary duties: Develop, edit, and proofread test items and related educational materials

Salary: 17,000 KRW – 25,000 KRW/hr (All work hours are paid—no outside preparation or research time.)

Starting date: Immediately

Job Description

The researcher will work both independently and collaboratively to create, revise, develop, edit, and proofread English test items along a set of guidelines. Additional duties may include guideline development as new assessment tools are developed.

About TOSEL

The Test of Skills in the English Language (TOSEL) was developed to meet the demand for an effective assessment system of English as a foreign language in Korea and abroad.

The TOSEL assessment series evaluates and officially certifies proficiency levels for English language learners of all ages, from pre-schoolers to adults.

Led by Korea University professors, the International TOSEL Committee comprises one of Korea's first executive examiners of state-run college admissions tests as well as language testing experts from top universities. Committee members have extensive experience in developing English test items for tests authorized by the Korea Association of Foreign Languages Education, the Korean Society of Speech Science, the Pan-Korea English Teachers Association, and the Applied Linguistics Association of Korea.

Benefits:

- Flexible work schedule—ideal for a university professor
- Stimulating work in a professional, collegial environment
- Opportunity to tele-commute some work hours
- Payment of all work hours, including time for researching and brainstorming ideas. Unlike with teaching, there are no prep or grading hours outside of work.

Requirements:

- Highly proficient in English (or balanced bilingual) with experience in English testing
- Post-graduate degree (preferred) or bachelor's degree in one of the following areas: assessment, education, English language education, TESOL, applied linguistics, linguistics, or English language and literature
- F2, F4, or F5 visa
- In-depth knowledge of writing style and syntax
- 2 or more years' experience in teaching EFL learners (minimum one year of experience teaching in Korea)
- Knowledge of or teaching experience in English tests such as TOSEL, TOEFL, TOEIC, IELTS, or TEPS
- Keen editorial judgment and ability to make good decisions quickly
- A collaborative, open-minded, positive approach to working as part of a team

Application Process

To apply, please email the following documents to Ms. Hawon Yoo at hyoo@tosel.org:

- Cover letter
- Resume

If called in for an interview, applicants must supply the following documents:

- Copy of degrees/ certificates
- Copy of passport photo page
- Copy of Korean Alien Registration Card (front and back), Residence Card for Foreign National Koreans (front and back), or Report by Overseas Korean Residents

Hiring Process

- In-person interview
- Completion of sample editing work

Contact Information

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Homepage: www.tosel.org