



Korea TESOL National Council Meeting

2024.6.23 (Sunday, 23rd June 2024)

Time: 13:00 to 16:17

Location: Zoom

Present

Lindsay Herron	President/Membership Comm. (moderator)
Bryan Hale	Immed. Past Pres.
Mike Peacock	1VP / Daejeon-Chungcheong Pres.
James "Jake" Kimball	2VP / Acting Daegu-Gyeongbuk Pres.
Heidi Nam	Secretary (recorder)
Rhea Metituk	ICC Chair / Seoul Pres.
Anika Casem	N&E Comm. / Busan-Gyeongnam Pres.
J. Tom Wyatt	Financial Affairs Comm.
David Shaffer	Publications Comm.
Wan Yee Winsy Lai	Research Comm Rep.
John Phillips	Technologies Comm. (from 13:30)
Victor Reeser	International Outreach Comm. (from 13:04)
Reece Randall	Gangwon Pres. (from 13:04)
Maria Lisak	Gwangju-Jeonnam Pres.
Lisa MacIntyre Park	Jeonju-North Jeolla Pres. (from 13:15)
Daniella Trinks	Yongin-Gyeonggi Pres.

Non-voting

Shirlen Hardeo
Michael Free
Greg Lewis
Ryan McCurdy
André Jacobs

Absent

Robert Dickey Sponsorship Comm.
Tyler Clark Suwon Pres.

Opening

Voting members at start: 12/18 // Quorum: 10

13:03 Meeting is called to order. Review of general operating procedure for the meeting.

Motion 1: That the agenda be adopted.

Passes by consensus at 13:03

Motion 2: That the minutes of the last meeting (12/10/2023) be approved and posted to the KOTESOL website with edits allowed for spelling, grammar, etc.

Passes by consensus at 13:04

Reece Randall arrives.

Victor Reeser arrives.

Reports and Updates

13:05 **Lightning Round**

Lindsay Herron - Membership comm.

- Social at KOTESOL 2024 attended by 115 people, new venue
- Branded items such as mugs and name card cases will be replenished
- Chapters may sell branded items
- 460 members at present; welcome email is routinely being sent to new and renewing members

Lisa MacIntyre Park arrives.

Lindsay Herron - President

- Thanks to all who contributed to KOTESOL Happenings
- Lindsay represented KOTESOL in Vietnam. There is a proposed partnership with either Saigon TESOL or HoChi Min City TESOL. Input from more current or former KOTESOL members is desired before we make a decision.

Lindsay Herron - National conference comm.

- 35 accepted proposals so far (deadline - 7/31); many countries represented; 5 sessions from KOTESOL members
- Prices are higher than for past national conferences: 40,000 won for members because it's a 2-day event

Bryan Hale - Past international conference comm.

- Successful event, thanks to everyone who worked on it
- Meals were popular and appeared to generate activity around booths
- Ticket prices were doubled yet attendance was similar to last year; fewer presenters
- Problems: 14 million loss (compared with 9.5 million loss last year); volunteer burnout

John Phillips arrives.

Victor Reeser - International outreach comm.

- 8 representatives from partner organizations were able to get visas to attend the IC; 1 rep attended online
- KOTESOL sent representatives to other countries for 7 events
- KOTESOL representatives are sought in the next week for Mongolia and for ThaiTESOL, Cam TESOL and IATEFL or TESOL International next year
- Applications are available to represent KOTESOL at partner conferences; applicants have a higher chance of being accepted as KOTESOL representatives if they already have a proposal accepted by the partner conference

Rhea Metituk - 2025 International Conference Comm.

- Many IC positions have been confirmed; logistics chair needed; conflict resolution added
- Concerns: Code of conduct issues, sustainable budgeting (we may not rent plenary hall), optimal conference dates (Golden week may be difficult for guests from Japan; it's difficult to get volunteers during midterms)

Rhea Metituk - Seoul Pres.

- Held a variety of online and offline events including a half-day mini-conference and a joint event with Suwon and Yongin
- Social event planned for June

Mike Peacock - 1VP

- Held chapter leadership meeting
- Canva for Teams has been set up. Chapter leaders should contact Mike for ID and password
- KOTESOL president, 1VP and 2VP receive forwards from the KOTESOL Zoom email account. When chapter leaders need an access code to use the Zoom account, Mike will post it in the Kakao chat.
- Upcoming project: presenter database
- Problems: website, (event publishing, editing glitchy, pictures need to be updated); Code of Conduct issues

Mike Peacock - Daejeon Pres.

- Held online webinars and podcast
- Future plans: offline meetings, recruiting new leadership

Jake Kimball - 2VP

- SIGs are active, not as active as last year
- A panSIG symposium would be useful.

Jake Kimball - Daegu Pres.

- Held in-person event, turnout growing; volunteers recruited at chapter dinner
- Problem: past president of Daegu Chapter has chapter documents and is leaving Korea soon

Anika Casem - Nominations and Elections

- Current leaders are invited to talk about the benefits of leadership experience to encourage others to take on leadership positions.
- Nominations and Elections timeline will start in July.

Anika Casem - Busan Chapter

- Held several events including officers meeting, AI workshop
- Upcoming events: social event, October symposium

Tom Wyatt - Financial

- Audit is going great

Dave Shaffer - Publications

- Recent publications: Proceedings (Feb 1), TEC (March 1) HAN (April) Scribes' Square (April) KTJ (May) TEC (June)
- Forthcoming publications: Han (June 25 deadline), TEC (Sept), KTJ (Dec.)
- KOTESOL leaders are encouraged to promote Scribes' Square
- Tell Dave if you want a different number of publications or publications sent to a different address

Winsy Lai- Research Comm.

- 2 applications received, 1 400-won grant awarded
- Guidelines will be updated for clarification

Reece Randall - Ganwon Pres.

- Held online workshop
- Future plans: late summer or fall chapter meeting; developing strategies to engage public school teachers

Note: Chapters may take advantage of a proposed Bridge TEFL Course, which would combine online meetings with in-person events led by KOTESOL-provided teacher trainers

Maria Lisak - Gwangju Pres.

- Held monthly workshops since February, and co-hosted Zoom meetings with SIGs (RP, SJ, WGE)
- Outreach events have been held. It seems that more people have viewed FB posts about these events when a location is added

Lisa MacIntyre Park - JNJ Pres.

- Held monthly in-person meetings
- Presenters have been lined up for fall

Daniella Trinks - Yongin Chapter Pres.

- Held monthly in-person meetings
- New members have been stepping up to new roles.
- A new venue is needed since the previous venue has begun charging for room rental.

John Phillips - TechComm Special Report

- Chapter leaders and IC Chair have expressed concern over the functionality of the current website and the repeated delays in the completion of the new website. There is concern that the new website will not be available before Drupal 7 is no longer supported.
- The most recent delay was caused by an update to Drupal in January that destroyed the progress on the new website. A further Drupal update is expected.
- Given recent changes to Drupal which make it less developer-friendly, the website developer has recommended that we build our website on WordPress instead of Drupal. The developer is also proficient with WordPress and believes that it now has sufficient functionality to support our needs. He has already begun work on our website on that platform.
- In the original bid, the developer agreed to build the website in 160 days. The contract stipulated a 1% penalty per day for time overruns. It is proposed that we enforce the terms of this contract for the website currently under development in WordPress.
- It is proposed that the council establish an ad hoc committee that will verify that progress has been made on the website after 30 days. (See New Business below.)

Scheduled Items

Voting members: 16/18 // Quorum: 10

15:00 Incheon Chapter

- The number of current KOTESOL members who have expressed interest in joining an Incheon chapter is insufficient to form a chapter according to bylaws; however, some potential members have said that they are waiting to join KOTESOL until the chapter forms.
- The chapter will receive 1 million won (from four pending lifetime memberships) upon formation.
- Chapter bylaws have been updated to permit online voting.

Motion 3: That this council approve the establishment of an Incheon Chapter.

Motion: Victor Reeser **Second:** Rhea Metituk **Yes:** 15 **No:** 0 **Abstain:** 1

The motion passes at 15:09

Follow-up actions:

- Tech comm will add the Incheon Chapter page, add Incheon as an option in the chapter-selection drop-down menu, and supply login info to Victor.

15:15 *KTJ* changing to online only

Background Information

Currently, approximately 90–100 copies of each issue of the Korea TESOL Journal are printed. Most of these print copies go to authors, chapters, and the International Outreach Committee. Several often go to the Membership Committee, and a small number are requested by individual members. Most members choose to read KTJ online or choose to not read KTJ.

Rationale

For a variety of reasons, the Korea TESOL financial situation is currently quite weak, and print publications are costly. To relieve the current financial situation, KTJ puts forward this motion.

- A printed journal is not necessary for SCOPUS approval

Motion 4: That the Korea TESOL Journal become a digital-only publication beginning with Volume 21, Number 1, which is scheduled to be published in 2025.

Motion: David Shaffer **Second:** Reece Randall **Yes:** 15 **No:** 0 **Abstain:** 1

The motion passes at 15:12

15:30 Ad-hoc committee to update the Code of Conduct

Background

The CoC was first approved in 2019, before the National Council was even allowed to meet on Zoom. It was based largely on a JALT document, with our adaptation informed primarily by hypotheticals and suppositions. Now that we've had five years to live with the CoC, its shortcomings and blind spots are more evident. An ad hoc committee is needed to update the document so it includes Zoom meetings, is more accessible and clear, and provides clear steps and authority for event organizers to immediately address concerns (with the option of later escalating to a national committee).

Motion 5: That this council establish an ad hoc committee to update the Code of Conduct.

Motion: Lisa MacIntyre Park **Second:** Anika Casem **Yes:** 15 **No:** 0 **Abstain:** 1

The motion passes at 15:15

Follow-up actions:

- Rhea has volunteered to contact potential committee representatives (including chapter leaders).
- Dave has volunteered to represent a historical perspective on the ad hoc committee.

Old Business

None identified.

New Business & Closing

16:10 Development of the website

Motion 6: That this council establish an ad hoc committee to follow up on the development of the Website

Motion: Dave Shaffer **Second:** Victor Reeser

Yes: 14 **No:** 0 **Abstain:** 2

The motion passes at 16:11

Follow-up actions:

- John Phillips will contact Sean Barber to convey our intention to restart the 160-day timeline as outlined in our original contract.
- After 30 days, the ad hoc committee will check the progress made on the new website. Volunteers for this committee include Victor Reeser, Mike Peacock, Rhea, Anika, Ryan McCurdy, and Bryan Hale. Victor will take the lead.

16:15 Future meetings

- **Upcoming NC meeting:** early Fall 2024, possibly weekend after national conference, 2 weeks before the ABM
- **Announcements:** November 1 for the ABM; amendments due September 30

16:17 Adjournment

Motion 7: Motion to adjourn

Passes by consensus at 16:17