



## KOTESOL MEETING PLAN

Meeting Name: National Council Meeting	Place: Sookmyung Injaegwon, 2 <sup>nd</sup> floor
Date: June 19, 2016	Time: (start/stop) 10:00 a.m. / 1 p.m.
Objectives: 1. To appoint a new interim treasurer.	
2. To approve over-budget requests.	
3. To discuss and approve new policies.	
4. To discuss any new business since the last meeting.	
Type of Meeting: Regular business	Moderator: Lindsay Herron
Recorder: Daniel Cable	Time Keeper: Ingrid Zwaal

### Attendees

Name/Position	Attending?	Meeting Role
1 Lindsay Herron / President	Yes	Moderator
2 David Shaffer / 1 <sup>st</sup> VP / Gwangju Pres / Publications		
3 Ingrid Zwaal / 2 <sup>nd</sup> VP		Timekeeper
4 Phil Owen / Treasurer		
5 Elizabeth May / rep. for Seoul chapter		* rep. Ian Done
6 Jamie Carson / IC Chair		
7 Sean O'Connor / IC Co-chair		
8 Mike Peacock / N&E / IOC / Daejeon President		
9 Christine Gallagher / Interim Jeju President		
10 Peadar Callaghan / Immediate Past President	No	
11 Tyler Clark / Suwon President		
12 Chris Miller / Research Chair		
13 Lisa Bellamy / Publicity		
14 Kathleen Kelley / Busan President		
15 John Phillips / Tech Comm Chair	No	
16 Jeroen Root / Daegu President		
17 Dan Cable / Secretary		
18 Sunette Labuschagne / rep. for Gangwon chapter		* rep. M. Free
19 Robert Kim / Yongin President		
20 Stafford Lumsden / Domestic Relations Chair		
21 Suzanne Schneider / Jeonju President		
22 Robert Dickey / OP Liaison		
		* rep. J. Phillips

### Motions to Be Voted on (overview only; not official wordings)

Motion Overview	Approx. Time
1 That the agenda be adopted.	10:00-10:05
2 That the minutes of the last meeting (4/24/2016) be passed and published.	
3 That the minutes of the meeting on 12/6/2015 be passed and published.	
4 That this council appoint Phillip Schrank to the position of National Treasurer.	10:30-10:35
5 That this council accept the resignation of our National Secretary.	
6 That 4,000,000 won and 250,000 won be added to the budget for printing and posting <i>Proceedings 2015</i> .	10:35-10:50
7. That the following amounts be added to the National Conference portion of the operating budget: 125,000 won for room rental, 49,733 for speaker transportation, and 8,267 for speaker accommodations.	

8. That this council approve a policy to approve over-budget expenditures outside of NC meetings	10:50-11:15
9. That the <i>Proceedings</i> move to a digital-only format.	11:15-11:30
10. That this council adopt [the policy detailed below] for non-KOTESOL links posted on the KOTESOL official website.	11:30-11:45
11. That this council adopt TESOL International's Position Statement Against Discrimination of Nonnative Speakers of English in the Field of TESOL	11:45-12:00
12. [Our role in AYF15—Motion TBD]	12:00-12:15
13. Motion to adjourn, with the next meeting scheduled for Sept. 4, 2016.	1:00

## Opening

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*In this section we will deal with procedural matters.*

10:00 a.m. Meeting is called to order. Review of general operating procedure for the meeting.

**Motion 1: That the agenda be adopted.**

**Motion 2: That the minutes of the last meeting be approved and posted to the KOTESOL website with edits allowed for spelling, grammar, etc.**

**Motion 3: That the minutes of the meeting on 12/6/2015 be approved and posted to the KOTESOL website with edits allowed for spelling, grammar, etc.**

**Lightning Round.** Each position is given exactly one minute to summarize what is happening in their chapter/committee. If council members have questions or ideas, they are encouraged to write them down and submit them to the idea bin for review. They will be addressed during the new business section of the meeting or in private conference.

## Scheduled Items

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*In this section of the meeting, we will discuss and vote on items that have been put on the agenda prior to the meeting.*

10:30 Appoint an interim National Treasurer to fill the position's impending vacancy.

**Motion 4: That this council appoint Phillip Schrank to the position of National Treasurer.**

**Motion 5: That this council accept the resignation of the National Secretary, effective 7/31.**

10:35 Address several over-budget spending requests.

**Motion 6: That 4,000,000 won be added to the Publications Committee budget for design, typesetting, and printing of *KOTESOL Proceedings 2015* (7411. Printing [Bound publications]), and that 250,000 won be added for postage and shipping of said publication (7213. Postage & Shipping).**

**Motion 7: That the following amounts be added to the National Conference portion of the operating budget: 125,000 won for room rental, 49,733 for speaker transportation, and 8,267 for speaker accommodations.**

10:50 Approve a policy for approving over-budget and extra-budget expenditures.

**Motion 8:** That authorization for payment of RAD (Request & Authorization for Disbursement) submissions not accommodated in the National budget, or creating or increasing an over-budget situation if paid, be eligible for payment if approved by 5 National Council members: one being the President and at least two others being nationally elected Council members, not to include the National Treasurer or the submitter of the RAD. But the Treasurer shall be accorded the discretion of delaying processing of any RAD properly approved as stipulated above if the Treasurer deems the RAD to be of such import that it be put forward for discussion on its approval at the next National Council meeting.

11:15 Change the *Proceedings* to a digital-only format

**Motion 9:** That *KOTESOL Proceedings 2016* be an entirely digital and online publication, with the intention that subsequent volumes also be in digital format only.

11:30 Institute a policy for non-KOTESOL links posted on the KOTESOL website

**Motion 10:** That this council adopt the following policy for non-KOTESOL links posted on the official KOTESOL website:

Links to external (non-KOTESOL) groups, events, activities, websites, etc., on the KOTESOL Official website(s) shall be permitted only when they meet one of the requirements below:

(a) a paid link approved by website administration AND the OP Liaison or National President or National Treasurer; or

(b) a reciprocal link approved by website administration AND the National President (or in prolonged absence, 1st Vice-President); or

(c) a non-reciprocal link approved by website administration AND any TWO of the following: National President, Publicity Committee Chair, or OP Liaison; or

(d) a link to any group with a current formal relationship agreement with KOTESOL (e.g., international and domestic affiliations, organizational partnerships), AND approved by the National President; or

(e) a link approved by 12 current members of the national council (no proxies or "representatives").

Any approval listed above may be reversed by 12 current members of the National Council (no proxies or "representatives") or a 2/3 majority at any council meeting.

Links to the relevant group on official social media (Facebook, LinkedIn, etc.) shall not require approval.

Final authority in determining "non-KOTESOL" shall rest with the National President.

11:45 Adopt an official position on discrimination against non-native speakers of English

**Motion 11:** That this council adopt TESOL International's Position Statement Against Discrimination of Nonnative Speakers of English in the Field of TESOL.

12:00 Decide on KOTESOL's role in AYF15

**Motion 12:**

## New Business & Closing

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*In this section we will discuss any action items that were brought up in the meeting. If time is not available to deal with all of the items, any of the items not discussed will be placed on the agenda for the next National Council meeting.*

Reminder: Upcoming NC meetings: 9/4 and 10/16 (ABM).

The meeting will be adjourned no later than 1:00 p.m.