

KOTESOL National Council Meeting Minutes
November 8th, 2015
Room 207 Sookmyung Women's University Injaegwan, Seoul

Present: Lindsay Herron (president), Lisa Bellamy, Karlene Blackburn, Peadar Callaghan, Jamie Carson, Stephanie Hennington, Kathleen Kelley, Chris Miller, Sean O'Connor, Phil Owen, Mike Peacock, John Phillips, Jeroen Root (on behalf of Daegu chapter), George Settlemir (on behalf of Gangwon chapter), Ingrid Zwaal

Apologies: Daniel Cable, Ian Done Ramos, David Shaffer

1. Call to order

The meeting was called to order at 4:04 P.M.

2. Adoption of the agenda

The agenda was adopted with no objections.

2.1 Motion to approve agenda. Peadar Callaghan, Stephanie Hennington 2nd.

Vote:	Yes	12
	No	0
	Abstain	0

Motion passes.

3. Approval of previous minutes

3.1 Motion to approve minutes of previous meeting. Phil Owen, Mike Peacock 2nd.

Vote:	Yes	12
	No	0
	Abstain	1 (Jeroen Root)

Motion passes.

4. Approval of the minutes of the August 23rd, 2014 National Council Meeting

4.1 Motion to approve the minutes of the August 23rd, 2014 National Council Meeting. Karlene Blackburn, Stephanie Hennington 2nd.

Vote:	Yes	12
	No	0
	Abstain	0

Motion passes.

5. Approval of the minutes of the June 15th, 2014 National Council Meeting

5.1 Motion to approve the minutes of June 15th, 2014 National Council Meeting, with the amendment that the resignation of the previous Treasurer was accepted before the appointment of the new treasurer. Jamie Carson, Karlene Blackburn 2nd.

Vote:	Yes	10
	No	0
	Abstain	1 (Kathleen Kelley)

Motion passes.

6. Chair/Chapter Reports

Positions were each given one minute to briefly summarize chapter updates, committee updates, and any other news that they felt relevant. Most of the information shared can be found in the chapter and committee reports that were collected, compiled, and distributed to council members prior to the national council meeting.

7. Appointment of Committee Chairs

7.1 Motion to appoint David Shaffer as Chair of the Publications Committee. Peadar Callaghan, Ingrid Zwaal 2nd.

Vote:	Yes	12
	No	0
	Abstain	0

Motion passes.

7.2 Motion to appoint Chris Miller as Chair of the Research Committee. Stephanie Hennington, Karlene Blackburn 2nd.

Vote:	Yes	12
	No	0
	Abstain	0

Motion passes.

7.3 Motion to appoint Lisa Bellamy as Chair of the Publicity Committee. Karlene Blackburn, Jamie Carson 2nd.

Vote:	Yes	13
	No	0

Abstain 0

Motion passes.

7.4 Motion to appoint Mike Peacock as Chair of the International Outreach Committee. Peadar Callaghan, Kathleen Kelley 2nd.

Vote:	Yes	12
	No	0
	Abstain	0

Motion passes.

7.5 Motion to appoint John Phillips as Chair of the Technology Committee. Peadar Callaghan, Jamie Carson 2nd.

Vote:	Yes	14
	No	0
	Abstain	0

Motion passes.

7.6 Motion to appoint Stafford Lumsden as Chair of the Domestic Outreach Committee. Jamie Carson, Mike Peacock 2nd.

Vote:	Yes	13
	No	0
	Abstain	1 (Phil Owen)

Motion passes.

8. Open Forum

8.1 Discussion of how KOTESOL can be improved in 2016 on a tight budget.

Robert Dickey suggested that invoices for expenses should match budget categories, and that we should be including committee expenditures in our NC reports. Phil Owen stated that there needed to be a greater awareness of the budget, and that committee chairs and others should set goals and be aware of costs. A budget meeting will be held on December 6th and will be open to all (Location TBA).

8.2 Cutting expenses

Kathleen Kelley noted that the conference book was too large and suggested cutting the extended summaries. Rob Dickey suggested getting competing bids, and Jamie Carson questioned the value of hard copies versus electronic copies. Allison Bill suggested offering a discount on

membership to members who elect not to receive a print copy.

8.3 Resources and Website

John Phillips directed members towards the website for resources. It was suggested that the outdated content on the website be reviewed, and members were reminded that “the number of hits equals money.”

8.4 Calendar of Events for 2016

A budget meeting will take place on December 6th, 2015 and will be open to all.

The National Council Meetings of 2016 are tentatively scheduled for March 6th, May (TBD), September 4th, and after the Leadership Retreat.

The 2016 Annual Business Meeting will be held on October 16th, 2016.

Mike Peacock stated that he will update the National Conference website soon.

9. Motion to adjourn

9.1 Motion to adjourn the meeting at 5:04 P.M. Peadar Callaghan, Sean O’Connor 2nd.

Vote:	Yes	13
	No	0
	Abstain	1 (Stafford Lumsden)

Motion passes.