

KOTESOL National Council Meeting

26 January 2014

Meeting held in room #207 of Injegwan, Sukmyung Women's University in Seoul.

Present: (Council) Peadar Callaghan (president), Ralph Cousins, Carl Dusthimer, Paul Johnson, Robert Kim, Jay Jeong-ryeol Kim, Stafford Lumsden, Joanne McCuaig, Julien McNulty, Leonie Overbeek, Kristy Clausen, Kathy Moon (representing Daejeon), John Phillips, Michael Free, Barbara Waldern (representing Busan), David Shaffer, Young-Hoon Sohn, B.T. Stoakley, Stephanie Herrington (representing Jeju), Ingrid Zwaal (Observers) Gil Coombe, Jason Kim

The meeting was called to order at 11 am with a quorum present.

The president called for a minute of silence to mark the passing of Kevin Cleary, president of JALT.

The agenda was adopted.

1. Call to order

2. Adoption of the agenda

3. Approval of previous minutes

3.1 Motion that the minutes for the meeting of the 3rd of November 2013, be approved with allowance for corrections of spelling and grammar. Joanne McCuaig, Stafford Lumsden 2nd

Vote	Yes	16
	No	0
	Abstain	1

3.2 Motion that the minutes for the meeting of the 15th of December 2013, the budget meeting, be approved with allowance for corrections of spelling and grammar. Stafford Lumsden, Ingrid Zwaal 2nd

	Yes	17
	No	0
	Abstain	1

4. National Budget

During the informal discussion new members were informed of the historical background of approving deficit budgets after Stafford Lumsden called for only a balanced budget to be approved. In previous years, despite approving deficit budgets, KOTESOL National Council budgets always proved to parlay into slight positives due to membership income and IC income. Unfortunately the 2012/2013 spending outstripped income and so for the first year there was a large deficit, ending with cash flow problems at the end of 2013 until investment instruments matured on the 15th of January.

Despite rigorous pruning by the president, secretary and treasurer, with the assistance of former treasurer Deborah Tarbet, the budget as presented for approval, had a projected deficit of approximately 35 million won, which was well within the limits of accumulated funds. It would however still entail approving a deficit budget.

4.1. Move that the budget as presented be approved with no amendments or requests at this time. Additional requests for funds and/or amendments to the budget can be considered either under new business at this meeting, or at future meetings. Carl Dusthimer, B.T. Stoakley 2nd.

Vote:	Yes	16
	No	1 - President of Seoul Chapter
	Abstain	2

5. Funding contingent upon reports

The discussion focused on the feeling that punishment of a committee and not allowing it to do its business would not be the best way to cope with a management issue. Most chairs felt that their time is limited and that reports are not always needed or considered, so why should they be done. The secretary explained that for efficient meetings, and for the efficient running of KOTESOL, we need to have clear, concise reports of the activities and the finances, not only for the present council, but for future reference. Having reports submitted on time meant that they can be disseminated to all council members, who then had time to read them and prepare questions to be asked at the meeting, which led to streamlined, efficient meetings where issues can be discussed and solutions found, rather than reports presented for hours on end.

Suggestions were made to form an ad-hoc committee to investigate the matter, and also to develop a template that is more user friendly than the present one.

5.1. Motion that funding for a committee is frozen if reports are not duly submitted to each National Council meeting. This will mean no RAD requests will be approved until the next council meeting, at which time a report covering all activities and a detailed expenditure report will be due. If no report is then submitted, all RAD approvals for that committee can only be made by the president, secretary and treasurer, and only in emergency situations, until such time as proper reporting is resumed. Carl Dusthimer, Barbara Waldren 2nd.

The debate led to most people calling for the motion to be defeated and a better means of reporting to be developed. However, the request that reports be submitted in timeous fashion is considered to be a reasonable one by most present.

Vote:	Yes	0
	No	19
	Abstain	4

12.00 - 10 minute break - resume at 12.10

6. IC budget

The question was asked as to why certain items, such as room rental, are shown as approved on the budget - minutes of the 27 June 2013 meeting refers - approval granted then. The date of the meeting coinciding with Chuseok was questioned, and

explanation was that it was the only open weekend available. Some people also felt that some projections as regards the hotel costs may be inaccurate.

6.1 Motion that the IC budget as presented be approved with allowance for the IC committee to adjust the budget and present it again at the next council meeting.
Stafford Lumsden, Ingrid Zwaal & Joanne McCuaig 2nd.

Vote:	Yes	17
	No	0
	Abstain	1

7. KAFLE proposal formal presentation

The IC team presented the proposal, especially the outreach into the Korean community, the possibility of getting NRF funding and gaining extended publicity and new OP liasons. Jay Kim, as president of KAFLE supported the proposal when asked how KAFLE feels about it, especially in light of the recently signed MOU. It meant the possibility of the proceedings being placed on the NRF index, and for extra volunteers being recruited.

Many questions were asked about the financial benefits and responsibilities, and distribution of funds. These will be addressed in the final agreement. Also, the roles of each organization will be addressed. Jay Kim also explained that KAFEL will benefit by broadening the experience of their members. The possibility to have a Korean language stream at the conference was raised for consideration.

7.1 Motion that the proposal for KAFLE to jointly host the IC as presented in the proposal, be approved. Joanne McCuaig, John Phillips 2nd.

During the debate most felt that a more detailed proposal, especially as to financial dealings, would be good to have. The fact the joint conference would lead to some new ideas was welcomed. Carl Dusthimer asked that people consider the intangibles in terms of how KOTESOL and KAFLE will both benefit by reaching into different communities, opening to dialogue and co-operation areas that may have been closed previously.

Vote:	Yes	13
	No	0
	Abstain	6 - five persons wanted it noted that they abstained: Stafford Lumsden, Peadar Callaghan, Joanne McCuaig, Robert Kim, Paul Johnson.

Break for lunch 1.35 to 2.00

8. National conference 2014 report and discussion of 2015 chair.

There were no questions about the progress reported of the NC 2014.

Both Stafford Lumsden and Robert Kim were prepared to step up as chairs for the 2015 National Conference.

Stafford made the case that Seoul has traditionally been excluded from presenting the NC and would appreciate the chance to host it. Robert Kim explained how his successful co-hosting of the recent Yongin conference has made him want to step up to the next level. A suggestion that whoever is not selected can be the co-chair and then chair for the 2016 NC was dismissed by most present.

8.1 Motion that the National Council approve Stafford Lumsden as the NC 2015 chair. Carl Dusthimer, David Shaffer 2nd.

Vote:	Yes	16
	No	0
	Abstain	4 - Stafford Lumsden noted

9. Questions arising from reports

The question was raised again about the necessity for reports if they were not going to be presented and only a general 'any questions' would be raised. The procedure adopted at several previous meetings was to assume that the reports submitted had been read, and that people would come to the meeting prepared to ask questions about any issues raised.

The president then proceeded to ask people to direct any questions they might have for the various officers, chairs and chapter presidents present as he enumerated each office, committee or chapter.

No questions were directed at the president, 1st VP, treasurer or secretary, and the IC chair and co-chair had dealt with their section under the IC budget and KAFLE proposal.

Seoul Chapter: Stafford Lumsden had included several questions raised during a recent meeting of the Seoul chapter. The financial questions could not be answered until such time as the audit that is at present ongoing is completed by the FAC. As for actions undertaken by other committees in the past, the reports they submitted will be forwarded to Seoul. Seoul wishes it noted that none of the questions raised are accusations against anyone, and also wishes it noted that they regret the actions taken during the ABM in 2013 by some of their members.

The secretary noted here that Seoul should be thanked for their willingness to cover the TESOL affiliate dues (2013) on behalf of KOTESOL, and also for their generosity in subsidizing Jeju Chapter.

Yongin - they need to submit a financial record of their recent conference as this was subsidized by NC funds.

Gangwon - the grants they asked for have to be handled by approaching the 1st VP who will handle the disbursement of the money granted for all chapters.

Jeonju - confirmed that their regular events will still be ongoing.

Busan - their membership promotion will have to be handled by approaching the membership chair.

Gwangju - felt that the chapter grant requests submitted should be handled on a first come basis, and the president undertook to see that a fair disbursement of available funds be made.

Publications - the question about an article that appeared in TEC which caused considerable negative comment was raised. It was accepted in a time when the previous chair was in place, and TEC needed material. However, the undertaking is that in future careful scrutiny and editing will be done. The treasurer asked if some articles could be translated into Korean, and the answer is no. A suggestion was made that one issue a year could be made into a bilingual issue.

IOC - Phil Owen will represent KOTESOL at ThaiTESOL's conference. The current article for TEC news is still outstanding.

Webservices - apologies were presented for the fact that a survey about TEC was placed on the web without any input from the publications committee.

Technical Services - the card reader is being prepared for use by the tech and membership committees and should be available soon.

Research - is the form proposed for use in the grants process usable? A suggestion that Rob Dickey may look it over was made.

10. New business

10.1 - IC dates 2015

The suggestion is that we set the dates to the 17th and 18th of October - no clashes with Chuseok or any other holidays. If we book now, a down payment of 10% of the total fee will be due to be paid in March. This might be 5 million if the room rate is the same as for 2014, or higher.

It was felt that we are taking a risk if the 2014 conference is a disaster financially, but we can't delay making a decision now, since bookings go quickly. If we do change our minds, we will lose the deposit.

10.1.1 Motion that we approve an amount of 6 million won or 10% of the room rate cost for the 2015 IC at COEX and that the IC committee fix the dates.

Vote:	Yes	18
	No	0
	Abstain	1

10.2 The president announces that the date for the next NC meeting will be the 30th of March 2014. Stafford Lumsden reminds everyone that the Seoul conference will take place on the 29th, and invites them all to be present, and that he will be prepared to book the same venue for the NC meeting if needed.

10.3 The president asks that chapter presidents and committee chairs submit names to him of members that they would like to commend for meritorious service awards and recognition.

11. Meeting adjourned at 3.30 pm.