Lesson planning is a necessity in teaching. There are many models, philosophies, and debates surrounding how to create a lesson plan. Lesson plans can be very formal: written out in great detail with accompanying diagrams and even scripts. Or they can be extremely informal: just a few words jotted down on a scrap of paper. Some teachers love planning out their lessons, others hate it, but we all have to do it. Ideally, every teacher would have ample time to create highly engaging lessons, with creative supplemental materials, for every class. But that is not usually the case as teachers also have other duties competing for their time. And sometimes there are last-minute class changes that leave no time to plan. So what then?

When working in a hagwon, there is little time to plan, especially to pre-plan, and many classes to cover. Schedules can also change unexpectedly and abruptly. Through trial and error, I have developed some strategies and materials that make prepping for my classes much quicker and easier. So now, even with seven classes a day, I can prepare for all my classes in under an hour. In this presentation, I’d like to share some of these strategies and materials with you.

First, we’ll cover some important background knowledge and information that you should already have about your classes. This is all the stuff you may take for granted, but stuff that is very hard to teach without. Next, we’ll talk about some basic materials and props to keep on hand. All of these materials can be adapted to spice up a variety of lessons for a variety of levels; the only limits are your imagination. Finally, I’ll share some of the games and activities that I use in my classes. If we have time left, we’ll try out a few of these activities!

The Presenter

Paige Wheeler came to Korea in 2012 looking for new opportunities and adventures. She works in Gwangyang at EiE English Institute, a Korea University affiliate, teaching elementary and middle school students. She has also taught adult classes in the past. Before coming to Korea, Paige earned her CELTA in 2011. She also has a BA in International Relations from Tulane University (USA). She is also the new Gwangju-Jeonnam Membership Coordinator Outside of work, Paige enjoys ballroom dancing, downhill skiing, reading, and traveling. Her goal is to visit every continent before she turns thirty. Email: wheeler.paige@gmail.com

(Paige Wheeler is speaking on lesson preparation at the June 14th Gwangju-Jeonnam KOTESOL Chapter meeting at Chosun University.)
Gwangju-Jeonnam Chapter Officers: 2013-14

President
Dr. David E. Shaffer
Chosun University
English Language Department
Email: disin@chosun.ac.kr

Vice-President
Maria Neliza “Ynell” Lumantao
Chonnam National University
Dept. of English Lang. & Literature
Email: ynell_alpha@yahoo.com

Treasurer
Lindsay Herron
Gwangju Natl. University of Ed.
Dept. of English Education
Email: lnherron@gmail.com

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Gwangju
Email: spiritmonger@naver.com

Member-at-Large
Paige Wheeler
EiE English Institute
Korea University Affiliate
Email: wheeler.paige@gmail.com

Member-at-Large
Julien McNulty
Chosun University
Language Education Institute
Email: uofa_guba@yahoo.com

Member-at-Large
Jocelyn Wright
Mokpo National University
Dept. of English Lang. & Literature
Email: jocelynmnu@yahoo.com

Member-at-Large
Ross Chambers
Gwangju University of Education
Email: ross.chambers29@gmail.com

Joining Korea TESOL

Who May Join: English teachers of any level or nationality are eligible to join KOTESOL. We welcome native and non-native speakers teaching at primary schools, secondary schools, language institutes, colleges and universities, and other organizations. University students may join as student members.

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- **Regular 1-Year Membership** (40,000 won).
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How to Join: Apply by using the online membership form at http://www.koreatesol.org/. On the front page, click on “Join KOTESOL” in the menu, and follow the directions. Alternately, paper membership application and renewal forms are available at Chapter meetings for those who prefer making a hard-copy application with Chapter assistance.

Membership payment may be made by:
- Bank transfer to KOTESOL: Korea Exchange Bank account number 630-006952-841
- Payment in cash to the Chapter Membership Officer at a Chapter Meeting
What Every EFL Teacher Should Know…

By Dr. David Shaffer

Korea TESOL, and Gwangju-Jeonnam Chapter, is a group of "Teachers Helping Teachers." My professional growth has been in large part due to my participation in Korea TESOL events. I have developed professionally from my interaction with other EFL teachers at all levels, both within and outside of Korea TESOL circles. While colleagues in many occupations interact with each other on the job frequently, this is not as true of those in the teaching profession. By the nature of the job, teachers have little opportunity to interact with their peers, being in a classroom most of their working hours, interacting more with their students than with their colleagues.

This collaborative workshop is designed to give teachers maximal time to reflect and “talk shop” with their colleagues. The participants will form small groups, each discussing one of four topics: (a) what every EFL teacher should know (knowledge they should have to carry out their job); (b) what every teacher should have (teaching aids and other tools they should have at their disposal); (c) what every teacher should be aware of (job-related cautions and precautions they should consider); and (d) what every teacher should strive for in their professional life (job-related goals and aspirations). Each group will present the main results of their discussions to the whole group for further consideration and comment by all in attendance. The aim is for all participants to be able to supplement their knowledge of their field and more clearly map the direction that they would like for their career to take them.

The Presenter

David E. Shaffer (PhD Linguistics) is a long-time educator in Korea and long-time KOTESOL member. He is a professor at Chosun University, teaching English majors in the graduate and undergraduate programs. Dr. Shaffer is the author of several books on learning English as well as on Korean language, customs, and poetry. His present academic interests include professional development, and young learner and extensive reading research, as well as loanwords and effective teaching techniques. Within KOTESOL, Dr. Shaffer is presently National Publications Committee Chair, and a member of several committees, including the International and National Conference Committees, in addition to being Chapter president. He is the recipient of numerous KOTESOL awards and father of two KOTESOL members. Email: disin@chosun.ac.kr

“Language Learning and the Senses” and Dr. Browne’s afternoon session on “Principled Pragmatism in Reading and Vocabulary” can be viewed on the YouTube website at the Korea TESOL Channel at http://www.youtube.com/user/KoreaTESOL.

KOTESOL National Conference Highlights

The 2014 KOTESOL National Conference was held in Daegu at Kyungpook National University’s new Global Plaza Building. Though it is a “national” conference, the conference features international speakers and concurrent session presenters among the almost 60 presentations scheduled throughout the day. There were two plenary sessions during the day, one by Prof. Marc Helgesen of Miyagi Gakuin Women’s University, Japan, and the other by Dr. Charles Browne of Meiji Gakuin University, Japan. If you missed the Conference, you can still see the two plenary sessions. Prof. Helgesen’s morning session on...
**Gwangju-Jeonnam KOTESOL June Chapter Meeting**

- **Time:** Saturday, June 14, 2014, 1:45–5:00 p.m.
- **Place:** Chosun University Main Building (Gwangju), 4th Floor, Rm 4211

**Schedule**

1:45 pm: Sign-in and Meet-and-Greet (Admission is free. Future membership is welcomed.)

2:00 - 2:50 pm: Featured **PRESENTATION**
   *Five-Minute Lesson Planning*
   Paige Wheeler (EiE English Institute, Korea University Affiliate)

2:50 - 3:10 pm: Refreshment Break

3:10 - 4:00 pm: Collaborative **WORKSHOP**
   *What Every EFL Teacher Should Know...*
   Dr. David Shaffer (Chosun University)

4:00 **Swap-Shop Session**
   Everyone is invited to Share one of your Teaching Ideas, Classroom Activities, and ELT Games, Books, etc. (Handouts welcomed.)

4:30 pm: Announcements / Drawing for Door Prizes / Closing

- After-meeting dinner at a downtown location.
- **Reflective Practice Meeting:** If you are interested in Reflective Practice, our next meeting will be at 11:00 AM on June 14, 2014 at Chosun University Starbucks (2nd floor) near the “back gate.” We would love to exchange ideas and experiences with you! For venue or other information, please join our Facebook group (Reflective Practice SIG Gwangju-Jeonnam) or contact either Jocelyn Wright (jocelynmnu@yahoo.com) or Tyson Vieira (tyson.vieira@att.net).

**Upcoming Chapter Events**

**July 12, 2014**

- **Chapter Monthly Meeting**, Chosun University
  - *Out of the Class and into the Classroom: Turning Theory into Practice*
  - Jin Lee (Kumho Elementary School)
  - *Awesome Online Tools for Project-Based Learning*
  - Lindsay Herron (Gwangju Natl. Univ. of Ed.)

**August 9, 2014**

- **Chapter Monthly Meeting**, Chosun University
  - *Looking at Teacher Talk Through The Johari Window*
  - Jocelyn Wright (Mokpo Natl. University)

**August 30, 2014**

- **Summer Social Event**

**Upcoming KOTESOL Events**

**July 26-27, 2014**

- **TESOL International Academy 2014**
  - ELT Leadership Management Certificate Program
  - Sookmyung Women's University, Seoul

**October 3-5, 2014**

- **KOTESOL International Conference**
  - *Embracing Change: Blazing New Frontiers Through ELT*
  - COEX Convention Center, Seoul

**Upcoming Korea ELT Events**

**2014 KATE International Conference**

- *Making Connections in ELT: Form, Meaning, and Function*
- July 4-5, 2014; Seoul Nat. University, Seoul

**2014 KEES Conference**

- *Creativity in Humanistic English Education: Assignments and Perspectives*
- August 6, 2014; Korea Natl. Univ. of Ed., Cheongju