

## **KOTESOL National Council Meeting Minutes**

Commenced approximately 1:55, Dec 11, 2005

David Shaffer	Treasurer
Aaron Jolly	Daejeon-Chungnam
Louisa Kim	President
Letty Kim	Very Very Young Leaner
Steve Garrigues	Daegu
Scott Jackson	South Jeolla
Bruce Walesfield	Non-voting
Tory Torkelson	Seoul
Kevin Landry	Elections and Nomination
Chris Grayson	Gangwon
Ingrid Zwaal	North
Allison Bill	Conference Chair
John Phillips	Technologies Chair
Robert Dickey	Non-voting
Marylyn Plumlee	1VP
Todd Vercoe	Busan
Jake Kimball	2VP
Phil Owen	International Affairs Committee
Kevin Parent	Secretary
Tony Joo	
Maria Lisak	
Stephannie White	
Matt Sahr	
Sarah Sahr	

Present as of 2:06: Aaron Jolly

Adoption of previous minutes NA  
Treasurer's report given by David Shaffer as of Dec 6  
Current ballance: W130,137,514  
Question from RD regarding possible budget revision

### **Officers' reports**

Marilyn Plumlee, 1VP: plans to visit various chapters and develop dialogue with them. LR was very helpful in this.

Jake Kimball, 2VP: talked about new SIGs and consolidation of previous SIGs. Concern regarding difference of caucuses and SIGs, to be discussed later. Plans for NPC.

### **Standing committee reports**

Allison Bill, Conf chair: Things going well, two new people asked to be involved this weekend. Discussed making job descriptions. TV asked about how chapters can help out.

Kevin Landry, Nominations and Elections. Looking for co-chair and plans to contact David Shaffer's nomination, Yu Gye-hyun. Marilyn Plumlee and Maria Lisak spoke in favour of her. Discussion of election procedures and whether Allison Bill vacated the chair or immediately assumed. It was decided to hold an election. Discussion about this procedure. Maria Lisak urged this be considered 'urgent.' As the candidate said she would withdraw if another candidate came forward, th problems of this were discussed.

**Motion** from Marilyn Plumlee: In recognition that the conference co-chair position has been vacated though promotion and there were no candidates in an open call, I move that the council elect Yu

Gye-hyun to the position of conference co-chair.

**Seconded** by DS.

Discussion followed.

In favour: 15

Against: 0

Abstentions: 0

Phil Owen, International relations and communications. hasn't been as active as desired. No representative for Thai TESOL, discussion about possible candidates.

Jake Kimball, TEC report: next one coming out in 10 days. 30-40 came back as opposed to 10-20.

Insufficient addresses. Also a plea for chapters to send KOTESOL-in-action reports. Maria Lisak agreed to help out.

Jake Kimball, Preceedings report: Call for precedings, deadline 15 Dec.

Journal report given by Scott Jackson: Plans to publish two journals to catch up and keep our ratings.

Stated discontent with council support to promote the journal although acknowledged that he realized it is a new executive. Projected deadline for vol 8: early march, going to press by end of January/early Feb. (vol 9 out by early December) Reports that Dr Im may step down after vol 8.

Research: no report. Call to find a new chair.

John Phillips, Technology committee report. Wants updates to websites (chapter, SIGs). John Phillips and Matt Sahr looking at back-end management system (cf: [www.drupal.org](http://www.drupal.org)). Expected to come online before conference. Asking chapters to move existing content into the new format. Also discussed setting up a webform for members to update contact info. Also, the last five months of webstats can be found at: [www.kotesol.org/standard-reports](http://www.kotesol.org/standard-reports)  
[www.kotesol.org/detailed-reports](http://www.kotesol.org/detailed-reports)

Louisa reported that Steven Bew's db is near ready. Alison Bill asked what we can do to help.

Todd Vercoe moves that the membership db be e-mailed each month out to chapter representatives.  
seconded by Scott Jackson

Discussion followed

John Phillips suggested to chapter reps to use [www.openoffice.org](http://www.openoffice.org)

In favour: 12

Against: 1

Abstentions: 0

Culture committee report given by SG in Melanie's absence

Roadshow, workshop seminar beginning in Daegu followed probably by Gwangju.

Robert Dickey, OP Liaison. Committee will be formed to discuss OP agreement. Diversity of perspectives will be welcomed.

MemComm. D.I.Kim has resigned but Louisa Kim has not yet accepted it.

### **Chapter reports.**

Todd Vercoe, Busan. Good year, good conference. Problems regarding missing TEC and db issues caused a mini-rebellion. May have lost 50 members. Plans for next year: more representation from middle and high school.

No report from Cheongju but comments of their growth came from Aaron Jolly.

Steve Garrigues, Daegu. Two conferences coming, one in July and YLT in November.

Aaron Jolly, Daejeon-Chungnam: Things going well, in part due to events in Cheonan. Just hosted national YLT. Key leadership in Cheonan but lacking in Daejeon. Hosting national conference on 13 May. LK agreed to be national conference advisor.

No report from Gangwon (CG left) but reports from LK that things are improving there.

Scott Jackson, South Jeolla. Newly elected so SJ reports on future plans only. Plan to increase Korean membership to strengthen ties with local education offices. Would like to get involved with the CALL SIG. Maria Lisak, past president, reports on past year. Held monthly workshops every month. Each workshop grew in membership. Proceduralized chapter position key duties.

Ingrid Zwaal, North Jeolla. Had first ever conference last month. This year may have in April. had d-fest, hopes to have one next year at Jeonju Gyodae, not Jeonju Dae. May change length of workshops from 2 hrs to 1.5,

Seoul, not present (Tory Torkelson had to leave). Report given but not read.

Comment from Todd Vercoe that, as we plan 2007 in 2006, we cooperate so that national and international conferences do not compete, chapter events do not conflict, etc. Louisa Kim asked chapter presidents to send upcoming plans to MP.

Suw

on-Gyeonggi: no present, Louisa Kim commented on a successful conference.

### **2006 Budget**

Dr. David Shaffer began by thanking both people who replied to his e-mail asking for budgets for their departments.

Income: membership dues, OP dues, advertising, interest on funds, conference net revenues, international conference advance reimbursement, chapter event advance reimbursements.

Took questions or suggestions on income. Clarity request from Robert Dickey regarding grants and advances and how they are approved (which is by committee)

Expenses: chapter support, national conference support grant, regional conference grants, special events grant, special event advances, chapter exigency support.

TV: possibility of upping chapter event grant fund. Discussion ensued regarding combining grant and funds and other issues revolving around clarification of the two.

Officers' discretionary funds allocation.

Department allocations. (W8,860,000 allocated)

Robert Dickey suggested change of wording from 'speaker-related activities' to 'speaker-related expenses' under SIG & Caucuses

Robert Dickey: question regarding YLT developmental grant. DS explained that they want to be financially independent. Objections voiced by RD as they are a function of national, not autonomous like chapters. Maria Lisak supported the SIG saying maybe we should take the risk and see this as a growth opportunity. Much debate followed with various viewpoints voiced.

It was decided to make some change to that budget line. After more deliberation, we agreed to take out the word *developmental*.

Changed Technologies Committee Chair Discretionary Fund from W150,000 to W500,000.

Problem with research grants, to be awarded in 2007, being present in the 2006 budget. They were therefore removed.

Publications. Robert Dickey suggested it's time to shop around and see if the current prices we're paying are competitive.

International Affairs: agreed to add PALT/MELTLA. Agreed to change FEELTA from 500,000 to 1,000,000.

Brand items needs to be included in general revenue.

Robert Dickey suggests taking 500,000 off the budget. He'll do itself. Increase discretionary from 200,000 to 300,000.

Increased Leadership retreat from W4,000,000 to W5,000,000.

Membership card-related supplies moved from Office Matters to MemComm.

Kevin Landry moved that we adopt the budget as amended

Aaron Jolly seconded

In favour: 11

Against: 0

Raising international membership fee

Currently W50,000 but we pay W10,000 in baking fees, so like regular membership fee except that chapters do not get 50%. Conference gets almost nothing, so DS suggests raising to W60,000. RD suggest LK moving it to memComm when a chair is appointed.

#### National Financial Audit

Robert Dickey suggests we prepare a two-year audit beginning the end of February 2006. Up to Louisa Kim to name auditor.

Old business. Cambridge wants to give 25% discount on books and tests to KOTESOL members. Agreed that terms need to ironed that we are represented well.

#### SIGs and Caucuses.

Jake Kimball reported on a Growing dissatisfaction with SIGs regarding religious and political matters. We could change

Jale Kimball moves that KOTESOL SIGs be reviewed by the NPC for designation as either a SIG or a caucus.

Kevin Parent Seconded.

Currently, Christian, global issues, spirituality.

On what basis are we splitting them (and future groups).

Ammended: Jake Kimball moves that KOTESOL SIGs be reviewed by the NPC for designation as either a SIG or a caucus, with report to be made back to the national council at the next executive meeting.

Kevin Parent seconded.

In favour: 10

Against: 0

Abstentions: 0

Next exec meeting, ballpark

Moved to adjourn by David Shaffer

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