Minutes of the KOTESOL Annual Business Meeting  
October 10, 2004

Location: Gemma Hall, Sookmyung Women's University  
President Myung-Jai Kang presiding at the late afternoon meeting.

Attendance was not taken due to many people entering and leaving the room. Also, please note that due to the absence of a secretary at the beginning of the meeting, some details regarding the early parts of the meeting (exact time of meeting being called to order, etc.) are not recorded here.

The meeting began with the reading of the agenda. Todd Vercoe noted that New Business was not included and called for its insertion.

After the President's opening remarks, the KOTESOL Service Awards were presented to the following members:

Dr. Peter Nelson  
Dr. Steve Garrigues  
Kevin Landry  
Kevin Parent  
Dr. Sangdo Woo  
Demetra Gates Choi  
Wonmyong Kim  
Dr. Joo-Kyung Park  
John Phillips  
Aaron Jolly  
Dr. Dongil Shin  
Dr. Yangdon Ju  
Luis Riestra  
Maureen Parker  
Dr. Mi-jae Lee  
Oo-sheek Suh  
Ryan Cassidy  
Chris Grayson  
Tory Thorkelson  
Adam Turner  
James Trotta  
Jack Large  
Dr. Marilyn Plumlee  
Todd Vercoe  
Patrick Guilfoyle  
Douglas P. Margolis  
Michael Duffy  
David McMurray

Outstanding Service Awards, KOTESOL's second highest service award, were presented to the following members:

Dr. David E. Shaffer  
Dr. Robert J. Dickey  
Louisa Kim  
Dr. Kyungsook Yeum  
Jake Kimball  
Phil Owen  
Sharon Morrison  
Maria Lisak  
Dr. Paul Robertson

President Kang then presented the prestigious KOTESOL President's Award to David Kim especially for his efforts in organizing this year's international conference.

After acceptance of the President's Award, David Kim acknowledged the Conference Committee members for their efforts in organizing this year's conference by calling them to the stage and with certificates to be distributed later.

It was announced that the election ballots would be opened and counted by the Elections Committee during the ABM. Before this commenced the following motion was made.

**Motion #1:** KOTESOL to accept proxy votes beginning with the current election.  
**Made by:** Todd Vercoe
Seconded by: Maria Lisak
Discussion followed.

Results
- For: 4
- Against: 25
- Abstentions: 4, including Todd Vercoe who wished to be named

David Shaffer presented the Treasurer’s Report.

**Motion #2:** The Treasurer’s Report to be accepted

**Made by:** Todd Vercoe
**Seconded by:** Brett Rawnsley

Results
- For: 25
- Against: 0
- Abstentions: 0

**Motion #3:** Membership Committee chair will look into hiring a professional to develop the membership database, report and give recommendations at the Leadership Retreat in December.

**Made by:** David Shaffer
**Seconded by:** Peter Nelson

Amendment: Membership Committee chair to look into hiring a professional to develop the membership database and report and give recommendations at the Leadership Retreat in December. Then we need to decide the procedure, people and deadline for implementation.

Amendment made by: Maria Lisak. (Seconded by Jerry Foley)
After some discussion, Maria withdrew her proposed amendment.

More discussion followed.

Results of vote on original motion
- For: 18
- Against: 0
- Abstentions: 0

**Motion #4:** Nominations and Election Chair to put out a report on online and/or proxy voting at the Leadership Retreat with recommendations.

**Made by:** Phil Owen
**Seconded by:** Robert Dickey

Discussion followed.

Results
- For: 19
- Against: 0
- Abstentions: 0
**Motion #5:** All council meeting minutes, once approved by the executive council, and all reports made to the executive council, be posted on the website within 30 days.

*Made by:* Robert Dickey  
*Seconded by:* Maria Lisak

Discussion followed.

**Results**

- For: 18
- Against: 0
- Abstentions: 0

The results of the elections were announced by Dr. Robert Dickey:

- 1st Vice-President: Louisa Kim  
- Treasurer: David E. Shaffer
- 2nd Vice-President: David Kim  
- Secretary: Brian Heldenbrand
- Nominations & Elections Committee Chair: Jake Kimball
- Conference Committee Co-chair: Sean Coutts

Incoming President Kyungsook Yeum gave an address plotting the direction that she envisions KOTESOL to take in the coming year. This was followed by the presenting of the President's Plaque to Outgoing President Myung-Jai Kang, for her efforts in guiding KOTESOL during the past year.

**Motion #6:** To adjourn the meeting

*Made by:* David Shaffer

Motion not seconded or voted on because people were too busy leaving.

Minutes prepared by Kevin Parent, October 15, 2004  
With additions by David Shaffer, November 15, 2004