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From: Landry <jediknight_kr@yahoo.com>
Subject: Revised Minutes
To: "David Shaffer W[Shin Dong-ilW]" <disin@mail.chosun.ac.kr>,
Paul Mead <mead98410@hotmail.com>
Cc: rjdickey@soback.kornet.net, ksparent@yahoo.com, kdi@yonsei.ac.kr,
steve@bh.knu.ac.kr, sgarrigues@ad.umuc.edu, josnicholas@yahoo.com,
landry@kjist.ac.kr, jediknight_kr@yahoo.com, Regina@mail.yeojoo.ac.kr,
ydju@hcc.ac.kr, chongjukotesol@hotmail.com, gangwonkotesol@hotmail.com,
phillips@fulbright.or.kr, yeum@sookmyung.ac.kr, singhap@kyongju.ac.kr,
phil_owen_99@yahoo.com, erikshin@hotmail.com, moroconn@yahoo.com,
sharronfast@hotmail.com, whitman@hanmail.net, emseo@sunny.howon.ac.kr,
milee@mail.suwon.ac.kr, disin@chosun.ac.kr

KOTESOL Executive Council Meeting
Saturday, September 6th 19th, 2003, 11 am-3 pm
Hyecheon College, Daejeon

Minutes

1.a. Opening of the Meeting: President Woo, Sangdo at 11:25 am, called the meeting to order. Those in attendance included: Woo, Sangdo, President; Myung-Jai Kang, first VP; David Shaffer, Treasurer; Kevin Landry, Secretary; John E. Phillips, TechComm Chair; Kevin Parent, Membership and Committee Chair; Yangdon Ju, Conference Committee Chair, David Kim, Conference Committee Co-Chair, Louisa Kim, Conference Publicity Chair; OP Liaison, Kim Wonmyong; Kyung Sook Yeum, Seoul Chapter Representative; Suh Oo-sheek, Daejeon Chapter Representative; Paul Hwang, Cheongju Chapter Representative; Phil Owen, Jeolla Chapter Representative; Jake Kimbal, Daegu-Gyeongbuk Chapter Representative; and visitors Jae Kim, Cheong ju Webmaster; Tory Thorkleson, Seoul Chapter VP; & Rachael Phillips.

1.b. Opening Remarks: S. Woo thanked everyone for coming to the last council meeting with him as President.

2. Reading/Adoption of the Minutes of the Previous Meeting: The Minutes of the 2003 Meeting of April 19th were discussed.

Motion

D. Shaffer moved that the minutes be accepted as amended. K. Parent seconded the motion.

Result

The motion passed unanimously by a voice vote and was accepted.

3. The Treasurer's Report was given by D. Shaffer. He explained the times and situation of the OP payments and amount of new fees. The separation of

Conference funds and National funds was explained by R. Dickey. The report showed a balance of 103,325,762 million. The Treasurer also reminded Chapters to request their chapter dues shares.

4. Officer Reports

a. The 1st VP Report was omitted.
b. The 2nd Report mailed electronically by P. Mead, told of the creation of KOTESOL's first nominal national program committee. He congratulated the YL SIG on its upcoming symposium and mentioned that the Writing SIG would also be represented at the international conference, and rooms would be booked for KT and SIGs. He announced the new facilitator for CALL; James Trotta and the resignation of the Global Issues facilitator.

5. Committee Reports.

a. The Conference Committee Report given by Y. Ju stated that they had 67 academic and 51 commercial presentations. He explained the facilities and amenities prepared for the International conference. L. Kim described some activities planned and the pre-registration deadline was reiterated. Members were encouraged to publicize the event and spread the word. There was some discussion of pamphlets and changes were suggested. The KOTESOL President took time to thank the Conference Chair, Co-chair, and Pub. Chair along with other members of the Committee, saying it was a great step of KOTESOL. Other advertising methods were offered, such as: Teacher Association Newsletter, Ariang TV, EBS, and running Korean Language ads. The venue for the 2004 Conference was briefly discussed and October 9th and 10th were considered and should be set to announce at this year's conference. S. Woo thanked Hyecheon College for allowing our Council meeting use of their facilities.

b. The Membership & Publicity Committee Report made by K. Parent presented the Council with information about Ambassadors and wondered if they would introduce speakers at the conference. The strengths and drawbacks to various types of member ID cards were brought up and considered for KOTESOL members.

c. Research, & International Affairs omitted.

e. OP Liaison, Kim Wonmyong, reported on the International Conference and OPs. The number of tables accounted for at the conference. The use of squares for measurement rather than number of tables was recommended to avoid confusion. Discussion hinged on OUP donator's status compared to Pearson as a sponsor but treated as a donator. It was explained that money sent to the National Council was separate from that paid to the Conference committee. The various numbers of tables taken by our organizational partners was discussed and reciprocal mailing was suggested for any Embassy involvement.

f. Technologies Committee Report given by J. Phillips, announced that Tim Lewis, the National webmaster is leaving September 15th. K. Landry and T. Gulliver would act as interim webmasters. J. Phillips explained the site required CSS, HTML, form handling CGI scripting and more than one Webmaster would be required. He stated that the Committee would purchase an additional program, Dreamweaver, necessary for maintaining and updating information and services online. He outlined the difficulties professional services could result in, including third party intentions. The Linis server is partially built and its progress has been hindered by recent changes in Chapter spellings. Online viruses and security was additionally touched upon and emphasizes on avoiding vulnerable practices such as public e-mail addresses. The difficulty of finding a people able to create industry standard code was mentioned and Kang, Myung Jae reiterated that some Chapter web sites were outdated. The idea of a National webmaster and also having a conference webmaster was suggested. One drawback being legal use of expensive programs requires an additional purchase for every replacement.

g. Publications Committee Report given by R. Dickey, explained he would be leaving the bi-monthly publication, The English Connection in November. Meaning that new people would be required to take over. He expressed his concern over the amount of time and expertise needed. Problems of editing and doing the layout as well as finding a published whose systems

are comparable were raised.
Printshop, EPS, and Adobe Page maker were explained
and the quality of our
publications was shown to be superior to many other
organizations. R. Dickey
emphatically stated that he wouldn't be doing it
anymore.

S. Woo thanked him for all his work.

6. Chapter Reports

a. Busan-Gyeongnam. &one (management
difficulties)

b. Cheongju Chapter reported that there were no
changes and wondered how to raise
Chapter awareness. Suggestions included publishing
announcements in the Korea
Herald personals section as it is free. Also Korean
Secondary Teacher local
office of Education could be contacted for assistance.
In addition, other Korean
groups may be willing to help out.

b. Daegu-Gyeongbuk had no big news but considered no
news, good news.

d. Daejeon-Chungnam reported that Suh Oo-sheek would
take over the presidency and
there would be a meeting place change.

e. Gangwon reported by e-mail that things were steady
and they were meeting in
both Chuncheon and Sokcho.

f. Jeolla reported their drama festival would be held
in November and that their
Chapter was considering splitting in two to decrease
travelling time between two
meeting locations. Their Regional Conference was
expected to occur again next
year in either case.

g. Seoul reported a large attendance in July and
looked forward to the YL SIG
event on September 20th. They planned to host a
regional Conference alone next
year and were calling for themes and presentations.

7. New Business.

a. Preparations for the Conference include
volunteering and the Council was
invited to do their part.

b. Nominations for the next council were posted via
email. J. Nicholas
asked for additional people to run and to contact him.

c. Affiliate Speaker Grants were suggested to be
applied for before November

1st. The Chair of the International Affairs Chair would act as the permanent contact concerning travel and speaker grants.

d. & e. Complimentary Membership Program. A motion was put by D. Shaffer that an ad hoc committee of the president and 3 others select the three applicants. D. Kim seconded the motion. After discussion, D. Shaffer withdrew the motion. K. Parent moved the Membership Committee take on the project and any similar projects. K. Landry seconded and the motion passed unanimously.

f. Non-member Chapter Officers such as Treasurer, President, etc. were discussed and the general sentiment was that Chapter executives should in fact be members. R. Dickey explained that the Bylaws governing Chapters would require 75% of those present at the Annual Business meeting approval to be approved. After clarification of procedure R. Dickey moved we present a motion at the Annual Business Meeting to amend the KOTESOL Bylaws adding a section 4. under VI. of the bylaws must be current KOTESOL members. P. Owen seconded and discussion by D. Kim and K. Parent explained forgetful members would be given the benefit of the doubt but should be in good standing. The motion was called to a vote.
11 in favor
1 abstention
Resulting in the motion passing.
The program for the international conference would include the council decision.

g. The Marketing Campaign includes cards and meaning if one member invites two people, three will come instead of only one. After careful consideration of other options the best way to make the Conference a success seemed to entail more word of mouth than any other method.

h. Funds from Conference supporter were discussed and explained by the OP Liaison (see 6e. above).

i. KTT Leadership. Peter Nelson was announced as the new Coordinator.

j. The 2nd VP was unable to attend the meeting due to

family reasons.

k. Others.

P. Hwang suggested including taxi fares when claiming travel expenses in special cases. P. Owen moved that appropriate taxi fare can be reimbursed. P. Hwang seconded. The motion was called to a vote.

12 in favor

0 opposed

Motion passed unanimously.

The role and expectations of Student Volunteers were discussed as well as conference bags and give-a-ways. Members offered their services to publicize our International Conference while attending Oxford Day as well as another conference featuring S. Krashen.

D. Shaffer moved to adjourn and J. Phillips seconded.

The meeting ended at 4:45 pm.

Respectfully Submitted,
Kevin Laurence Landry,
KOTESOL National Secretary

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Landry
Project Manager
Sigongsa Comics
landry@sigongsa.com

<http://www.sigongsa.com>

<http://www.bjiougirl.com>

<http://groups.yahoo.com/group/HapeFamilyFun/>

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