

## 2024 Winter English Camp Teacher Wanted

1. Location: Soongsil University, Seoul
2. Position Available: Around 10
3. Basic Qualification
  - a. A valid passport from one of the following native English-speaking countries; USA, Canada, UK, Ireland, Australia, New Zealand and South Africa
  - b. Teachers who are holding the following legal visas in Korea (F2, F4, F5, F6, E1, E2)  
 \* **Please indicate your visa type.**
  - c. Teachers who are holding a Bachelor's Degree from an accredited four-year university of among the 7 native English-speaking countries mentioned above.
4. Required Qualification [**\* Pay Level by Qualification Condition**]

**※ Applicants also needs to meet at least one of the qualification conditions mentioned below for either Level A+ or Level A.**

Level	Qualifications
A+	<ul style="list-style-type: none"> <li><input type="checkbox"/> An instructor among the existing participating instructors of Soongsil University English camp who has been re-invited to the 2024 Winter English camp.</li> <li><input type="checkbox"/> Current domestic and international elementary, middle and high school teacher or university professor.</li> <li><input type="checkbox"/> English teaching experiences more than 2 years in verifiable educational institutions and has at least one of the following qualifications.               <ul style="list-style-type: none"> <li>- Bachelor's or a higher degree from and accredited four-year university with majors related to English such as Education, TESOL, Second Language Studies etc.</li> <li>- Valid Elementary, Middle, or Secondary School Teacher's License/Certificate</li> <li>- Hold an English education certificate such as TESOL/TEFL/CELTA (min. of 100hrs of education).</li> </ul> </li> </ul>
A	<ul style="list-style-type: none"> <li><input type="checkbox"/> Bachelor's or a higher degree from and accredited four-year university with majors related to English such as Education, TESOL, Second Language Studies etc.</li> <li><input type="checkbox"/> Valid Elementary, Middle, or Secondary School Teacher's License/Certificate</li> <li><input type="checkbox"/> Hold an English education certificate such as TESOL/TEFL/CELTA (min. of 100hrs of education).</li> <li><input type="checkbox"/> English teaching experiences more than a year in verifiable educational institutions.</li> </ul>

## 5. Working Conditions

### □ A Type: 4 weeks

#### a. Schedule

- Training Session: 2 days [December 26<sup>th</sup>(Thur.) ~ December 27<sup>th</sup>(Fri.), 2024] \* **Mandatory**
- Camp: 18 days (January 2<sup>nd</sup>, 2025 ~ January 24<sup>th</sup>, 2025)
  - ※ Due to the camp schedule, we will have a normal class on January 4<sup>th</sup>(Sat.)
  - ※ Due to university's college transfer entrance examination, there will be no class on January 10<sup>th</sup>(Friday), and there will be a make up class on January 11th(Saturday).

#### b. Working Hours: 9:00 am - 5:30 pm (Mon. - Fri.)

#### c. Total Amount Received: differs depending on the Pay Level by Qualification Conditions.

- **A+ Level:** Around KRW 4,150,000 (₩ 4,150,000)
- **A Level:** Around KRW 3,850,000 (₩ 3,850,000)

※ The Total Amount Received mentioned above **includes 'the Evaluation Allowance' and 'the Participation Allowance for one level test'**.

※※ Since the participation allowance for one level test is already included in the total amount received, if the teacher is unavailable to participate in one of our level test, the participation allowance for one level test will be deducted from the total amount received.

◆ **Level Test Schedule : November 17<sup>th</sup>(Sun.), November 23<sup>rd</sup>(Sat.) and November 24<sup>th</sup>(Sun.)**

#### d. Responsibility

- Conduct classes (\*Academic + Activity)
- Correct student's diary(grammar, spelling errors etc.) and write comments
- Make Lesson Plan and Syllabus
- Make Achievement Test Sheet (+ Corrections)
- Write Evaluation Reports (+ Corrections)
- ※ Instructions and details will be provided during the training session and the camp.

### □ B Type: 3 weeks

#### a. Schedule

- Training Session: 2 days [December 26<sup>th</sup>(Thur.) ~ December 27<sup>th</sup>(Fri.), 2024] \* **Mandatory**
- Camp: 14 days (January 6<sup>th</sup>, 2025 ~ January 23<sup>rd</sup>, 2025)
  - ※ Due to university's college transfer entrance examination, there will be no class on January 10<sup>th</sup>(Friday), and there will be a make up class on January 11th(Saturday).

#### b. Working Hours: 9:00 am - 3:30 pm (Mon. - Fri.)

#### c. Total Amount Received: differs depending on the Pay Level by Qualification Conditions.

- **A+ Level:** Around KRW 2,930,000 (₩ 2,930,000)
- **A Level:** Around KRW 2,770,000 (₩ 2,770,000)

※ The Total Amount Received mentioned above includes ‘the Evaluation Allowance’ and ‘the Participation Allowance for one level test’.

※※ Since the participation allowance for one level test is already included in the total amount received, if the teacher is unavailable to participate in one of our level test, the participation allowance for one level test will be deducted from the total amount received.

◆ **Level Test Schedule : November 17<sup>th</sup>(Sun.), November 23<sup>rd</sup>(Sat.) and November 24<sup>th</sup>(Sun.)**

d. Responsibility

- Conduct classes (\*Academic + Activity)
  - Make Lesson Plan and Syllabus
  - Make Achievement Test Sheet (+ Corrections)
  - Write Evaluation Reports (+ Corrections)
- ※ Instructions and details will be provided during the training session and the camp.

6. Participants

- a. Elementary Students
- b. Class size: Around 15 students

7. Required documents

- a. Resume (\* **your recent picture must be attached / head-shot photo**)  
**\* Your resume needs to include your nationality, visa type, contact information, education/employment history.**
- b. Cover letter

[\* Only for selected applicants]

c.. Scanned copy of Alien Registration Card (both front & back side)

**\* In order protect personal information, please cover the back number of your alien registration card when submitting.**

d. Scanned copy of Certificate of last degree

**e. Applicants needs submit a proof document of the qualification conditions that they are applicable.**

※ **Example:** English teaching experiences more than 2 years in an educational institutions  
→ Certificate of Working Experience

**\* If worked at 2 different places for each a year, you need to submit 2 certificates of working experience issued by each work place.**

8. The process

- a. Submit required documents via email only
  - **Submit your documents to the human resource manager at [ssucamphr@soongsil.ac.kr](mailto:ssucamphr@soongsil.ac.kr)**
  - Please indicate which camp you would like to join and also which level tests you are available

to participate in as well

※ **The class schedules of the 3 weeks camp and the 4 weeks camp clashes, so you can only participate in one of the camp programs.**

b. Applicants selected for interview and teaching demonstration will be notified in due time

※ Interviews will be held through Zoom

9. Application Deadline: until the positions are filled.

**10. If you have any questions, please contact us via e-mail at [ssucamphr@soongsil.ac.kr](mailto:ssucamphr@soongsil.ac.kr) or call us at 02-829-8387 (Ellie).**

\* Only selected applicants will be contacted for interviews and submitted documents will not be returned to applicants.

\* We may not hire anyone if no one is qualified for the position.

\* If there are any differences in your documents, your application can be denied.