



Gwangju National University of Education  
Department of English Education  
Pilmundae-ro 55, Buk-gu  
Gwangju 61204

September 21, 2019

Dear Nominations and Elections Committee:

I'm very pleased to formally endorse Phillip Schrank as a nominee for national treasurer. He served in this capacity for two years in the past, and I am thrilled he is willing to undertake the responsibilities again.

During Phil's term as treasurer, he did an outstanding job of handling KOTESOL finances. He routinely and promptly processed an influx of orders and payments, facilitated reimbursements and disbursements as needed, and maintained meticulous financial records for the organization. He knows the system inside and out, and he is extremely organized, professional, honest, and efficient—qualities essential to this office.

Phil is the perfect candidate for the position of treasurer. Besides having already spent two years in the role, performing admirably and more than demonstrating his competence, he has a stellar record of service to KOTESOL, including serving on the registration team for the International Conference, serving as treasurer for the Gwangju-Jeonnam Chapter, and acting as an associate editor for *The English Connection*. In addition, he has extensive experience with fiscal matters; he previously served as the business office manager of a mid-sized career college, where he handled all accounting matters. Finally, on a personal level, I have found Phil to be very honest, reliable, and sincere, a trustworthy candidate for such a position of responsibility.

Phil has proven time and again that he has the knowledge and dedication necessary to be a very successful national treasurer, and I am delighted he has decided to run for the office again. It is with great pleasure and enthusiasm that I recommend him for the position.

Sincerely,

Lindsay Herron  
KOTESOL Immediate Past President