

KOTESOL National Council Meeting Minutes
August 30th, 2015
Room 207 Sookmyung Women's University Injaegwan, Seoul

Present: (Council) Peadar Callaghan (president), Lisa Bellamy, Daniel Cable, Jamie Carson, Lindsay Herron, Mike Peacock, Phil Owen, John Phillips, Ian Done Ramos, David Shaffer, Ingrid Zwaal.

1. Call to order

The meeting was called to order at 11:45am.

2. Adoption of the agenda

The agenda was adopted with no objections.

2.1 Motion that the agenda be adopted as previously submitted. Lindsay Herron, Ingrid Zwaal 2nd.

Vote:	Yes	9
	No	0
	Abstain	0

Motion passes.

3. Approval of previous minutes

3.1 Motion that the minutes for the meeting of May 10th, 2015 be approved with allowance for corrections of spelling and grammar. Lindsay Herron, Ingrid Zwaal 2nd.

Vote:	Yes	9
	No	0
	Abstain	0

Motion passes.

4. Lightning round

Positions were each given one minute to briefly summarize chapter updates, committee updates, and any other news that they felt relevant. Most of the information shared during the brief lightning round presentations can be found in the chapter and committee reports that were collected, compiled, and distributed to council members prior to the national council meeting.

5. General Discussion: "What have we done well in the past 2 years?"

- Participants voiced their opinions regarding improvements that they have observed in KOTESOL operations during the past two years.
- It was observed that: National Council meetings are now conducted more smoothly and efficiently than they were previously; inter-organizational communication is more efficient; and that there is less “friction” during council meetings.
- The council wishes to strongly encourage its replacement council to continue using the same format for National Council Meetings, specifically the 10 minute open discussion and 15 minute debate format.
- Additionally, the process of expedited voting in which members who feel that a topic has been sufficiently discussed can call for an immediate vote was praised.
- The council also encourages its replacement to continue the practice of nominating committee chairs via the leadership retreat.

6. General Discussion: “What do we have to do better within the next 2 years?”

Participants briefly described areas of KOTESOL operation that may require improvement.

Several members expressed a desire for earlier notification of National Council meetings.

- The president lamented that he did not have more time to update the President’s Podcast.
- The president also asked that these minutes record an official apology to Allison Bill, with whom he lost his temper at the previous Leadership Retreat. The president expressed regret for his behavior, which he described as “inappropriate” and “uncalled for.”
- Turning to the OPs Liaison’s Report, the council noted that we are continuing to lose OPs and this will also present a challenge for the coming two years.
- The president encouraged council members to continue the practice of drafting transition documents and underscored their importance as governing documents that codify existing procedures.
- The possibility of introducing a yearly schedule was put forth as a means of conveniently apprising members of upcoming meetings and events with sufficient notice.
- Phil Owen asked for members to submit receipts to the treasurer in a timelier manner.
- It was noted that financial forecasts need to be improved. Specifically, that they should reflect more realistic goals.
- The president noted that follow-through is an area in need of improvement and recommended that the minutes of council meetings be made to include so-called “action

items” or a list of specific tasks to be done along with the names of those responsible for accomplishing them.

6.1 Motion that KOTESOL send a letter of regret to Grace Wang as authorized by the National Council meeting of August 2014. David Shaffer, Lindsay Herron 2nd.

Vote:	Yes	11
	No	0
	Abstain	0

Motion passes.

7. Plan for 2016 National Conference

The Daejeon Chapter expressed an interest in hosting the 2016 National Conference. There was some confusion regarding the role that the National Council should play in terms in providing monetary support for the conference, and where the surplus revenue should be allocated following the conference.

7.1 Motion to recognize Eric Reynolds as the chair for the National Conference 2016 with the understanding that the National Council will not be providing monetary support for that conference at this time. Mike Peacock.

No 2nd. Motion dies.

7.2 Motion to recognize Eric Reynolds as the chair for the 2016 National Conference. Mike Peacock, Lindsay Herron 2nd.

Vote:	Yes	9
	No	0
	Abstain	2

Motion passes.

8. Nominations and Elections Plans, Timetables, and Procedures

Discussion postponed as Nathan Rice was not in attendance.

9. Report from Paul Johnson (Preliminary Audit Findings for 2010-2014)

The council reviewed the preliminary audit findings for 2010-2014 as submitted by Paul Johnson, former KOTESOL Financial Affairs chair.

No evidence of malfeasance was found in the records during the time reviewed.

The findings of the preliminary report are that KOTESOL had a “clean bill of health” for that period and for audits conducted prior to that period as well.

Motion to accept the reports as given. Lindsay Herron, Lisa Bellamy 2nd.

Vote:	Yes	9
	No	0
	Abstain	2

Motion passes.

10. Recommendations for awards to be presented at the ABM

Recommendations should be submitted to the president and should include the following:

- The nominee's name
- His/her position
- What he/she has done to deserve recognition; and
- Number of years with KOTESOL.

Recommendations should be for persons who have worked with KOTESOL during Peadar Callaghan's term as president.

11. Open Discussion

- The Treasurer reminded members once again to submit receipts in a timely manner and not to go over their line items.

Motion to increase the OP Liaison's travel allowance by KRW 200,000. Phil Owen, Dave Shaffer, 2nd.

Vote:	Yes	11
	No	0
	Abstain	0

Motion passes.

- The Christian Teacher's SIG contacted KOTESOL for a 1,000,000 grant for a large international conference hosted by their SIG next June. The council ultimately concluded that no decision could be made before a representative from the SIG presented a detailed proposal.
- The topic of abolishing KTT honoraria was raised. The council recommends that Tory Thorkelson be invited to a National Council meeting of the future council to discuss KTT and honoraria.
- The KOTESOL EduCentre is in need of a project manager.
- COEX will not be a feasible venue for next year's international conference and the IC

Committee is currently searching for a replacement venue.

12. President's Closing Address

President Peadar Callaghan concluded the last National Council meeting of his term as president by warmly thanking the members of KOTESOL—his friends—and by offering this inspiring quote from Theodore Roosevelt:

“It is not the critic who counts; not the man who points out how the strong man stumbles, or where the doer of deeds could have done them better. The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly; who errs, who comes short again and again, because there is no effort without error and shortcoming; but who does actually strive to do the deeds; who knows great enthusiasms, the great devotions; who spends himself in a worthy cause; who at the best knows in the end the triumph of high achievement, and who at the worst, if he fails, at least fails while daring greatly, so that his place shall never be with those cold and timid souls who neither know victory nor defeat.”

Meeting adjourned at 3:09pm.